

# Mobeus Income & Growth 4 VCT plc

## AUDIT COMMITTEE Terms of Reference

### **Constitution**

The Board has resolved to establish a committee of the Board to be known as the Audit Committee.

### **Membership**

The Committee shall comprise all of the directors of the Company. A quorum shall be two members.

The Chairman of the Committee shall be appointed by the Board.

At least one member of the Committee shall have recent and relevant accounting experience.

### **Attendance of Meetings**

A representative of the external auditors shall normally attend meetings at which the Annual and Interim accounts are considered. Other Board members shall also have the right of attendance. However, at least once a year the committee shall meet with other Board members.

The Company Secretary shall be the Secretary of the Committee.

### **Frequency of Meetings**

Meetings shall normally be held quarterly. The external auditors may request a meeting if they consider that one is necessary.

### **Authority**

The Committee is authorised by the Board to investigate any activity within its terms of reference. It is authorised to seek any information it requires from any of the service providers and all service providers and advisers are directed to co-operate with any request made by the Committee.

The Committee is authorised by the Board to obtain outside legal or other independent professional advice and to secure the attendance of outsiders with relevant experience and expertise if it considers this necessary.

### **Duties**

The duties of the Committee shall be:

- a. To consider the appointment of an external auditor, the audit fee, all other accounting or taxation fees and any questions of resignation or dismissal of the auditors or tax advisers;
- b. To discuss with the external auditor before the audit commences the nature and the scope of the audit, and ensure co-ordination where more than one audit firm is involved;
- c. To review the interim and annual financial statements before submission to the Board, focussing particularly on:

1. any changes to accounting policies and practices;
  2. major judgemental areas;
  3. significant adjustments resulting from the audit;
  4. the going concern assumption;
  5. compliance with accounting standards; and
  6. compliance with stock exchange and legal requirements.
- d. To discuss problems and reservations arising from the interim and final audits, and any matters the auditor may wish to discuss (in the absence of management where necessary);
  - e. To review the external auditor's management letter and management's response;
  - f. To review the external auditor's independence and objectivity and the effectiveness of the audit process, taking into consideration relevant UK professional and regulatory requirements;
  - g. If the auditor provides non-audit services to develop and implement policy on this taking into account relevant ethical guidance and to report to the Board. to explain in the Annual Report how auditor objectivity and independence is safeguarded;
  - h. To review and monitor the Company's internal financial controls and internal control and risk management systems and to review the annual statement on internal control systems prior to endorsement by the Board;
  - i. Where an internal audit function exists, to review the internal audit programme, ensure co-ordination between the internal and external auditors, and ensure the internal audit function is adequately resourced and has appropriate standing within the company. Where an internal audit function does not exist to consider annually whether there is a need for an internal audit function and to provide an explanation of why such a function is considered unnecessary in the Annual Report;
  - j. To provide an explanation of the Committee's work in the Annual Report;
  - k. To consider the major findings of internal investigations and management's response;
  - l. To report to the Board, identifying any matters in respect of which it considers that action or improvement is needed and make recommendations as to the steps to be taken.
  - m. To consider other topics, as defined by the Board.

### **Reporting procedures**

The Secretary shall circulate the minutes of the meetings of the committee to all members of the Board.

### **Publication of these terms of reference**

Copies of these terms of reference shall be made available on request and published on any website that may be established by the Company.